

KIRKLEES COUNCIL

FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

6 JULY 2016 - 30 NOVEMBER 2016

NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website www.kirklees.gov.uk. A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: scrutiny.governance@kirklees.gov.uk.

INDEX

| ITEM | PAGE NO |
|--|---------|
| NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS..... | 2 |
| COMMUNITY COHESION AND SCHOOLS..... | 5 |
| ECONOMY, SKILLS, TRANSPORTATION AND PLANNING..... | 6 |
| HOUSING AND ENFORCEMENT MANAGEMENT | 6 |
| OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS | 6 |
| FAMILY SUPPORT & CHILD PROTECTION..... | 6 |
| ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH..... | 7 |
| STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES..... | 7 |
| ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS)..... | 7 |

Cabinet Comprises:

Leader of the Council – Cllr David Sheard
Deputy Leader of the Council – Cllr Shabir Pandor
Economy, Skills, Transportation and Planning – Cllr Peter McBride
Housing and Enforcement Management – Cllr Naheed Mather
Other Place: Highways and Neighbourhoods – Cllr Musarrat Khan
Family Support and Child Protection – Cllr Erin Hill
Adults, Health and Activity to Improve Health – Cllr Viv Kendrick
Community Cohesion and Schools – Cllr Masood Ahmed
Asset Strategy, Resources and Creative Kirklees (Arts) – Cllr Graham Turner

Full **Council** comprises all 69 Members of the Council as follows:

| | | | |
|-----------------|-------------------|---------------|------------------|
| Ahmed, M | Hall D | Marchington A | Sims K |
| Akhtar M | Hall S | Mather N | Smaje E |
| Allison K | Hill E | McBride P | Smith R |
| Armer B | Holmes L | McGuin B | Sokhal M |
| Asif G | Holroyd-Doveton E | O'Donovan D | Stewart-Turner J |
| Bellamy D | Homewood J | O'Neill M | Stubley A |
| Bolt M | Hughes J | Palfreeman A | Taylor J |
| Burke C | Hussain M | Pandor S | Taylor K |
| Calvert J | Iredale C | Patrick N | Turner G |
| Cooper A | Kane P | Pattison C | Turner N |
| Dad N | Kaushik M R | Pervaiz M | Ullah S |
| Dodds J | Kendrick V | Pinnock A | Walker R |
| Eastwood R | Khan M | Pinnock A U | Watson M |
| Fadia F | Lawson J | Pinnock K | Wilkinson L |
| Firth D | Lees-Hamilton V | Richards H | Wilson G |
| Firth E | Light R | Sarwar M | |
| Grainger-Mead L | Lowe G | Scott C | |
| Greaves C | Lyons T | Sheard D | |

| Key Decision/Private Report and Brief Description | Decision Taker and Expected Date of Decision | Contact Officer | Date First included in the Plan |
|---|--|---|---------------------------------|
| COMMUNITY COHESION AND SCHOOLS | | | |
| <p>Continuing the strategic and collaborative approach between Kirklees Council and our schools, settings and partners</p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p> | Cabinet 28 June 2016 | Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk | |
| <p>Primary Pupil Places in the Huddersfield North Area</p> <p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p> | Cabinet 28 June 2016 | Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk | April 2015 |
| <p>Overview of progress made in relation to changes to specialist provision for children with special educational needs across Kirklees.</p> <p>The report sets out the outcomes from the non-statutory consultation for Members' consideration on proposals</p> | Cabinet 20 September 2016 | Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk, Mandy Cameron, Deputy Assistant Director - Learning and Skills mandy.cameron@kirklees.gov.uk | |

| | | | |
|---|----------------------|--|---------------|
| for adjustments to some existing specialist provisions. | | | |
| ECONOMY, SKILLS, TRANSPORTATION AND PLANNING | | | |
| Events in Town Centres in 2016 The report will update Cabinet on the delivery of events in town centres. | Cabinet 26 July 2016 | Andrew Jackson, Principal Project Manager | April 2016 |
| HOUSING AND ENFORCEMENT MANAGEMENT | | | |
| OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS | | | |
| Highways Capital Plan 2016/17 Cabinet will be asked to consider a detailed programme of works forming the Highways Capital Plan for 2016/17. | Cabinet 26 July 2016 | Graham Mallory graham.mallory@kirklees.gov.uk | February 2016 |
| Highways Unclassified Road Surfacing Programme 2015/16/17 Cabinet will be asked to consider a detailed programme of works forming the unclassified road surfacing programme 2015/16 and 2016/17 | Cabinet 26 July 2016 | Graham Mallory graham.mallory@kirklees.gov.uk | June 2015 |
| FAMILY SUPPORT & CHILD PROTECTION | | | |
| A better service for children & young people – proposals for consultation The report seeks approval to commence consultation on the rationale, vision and principles of an Early Help offer | Cabinet 26 July 2016 | Kathryn Loftus kathryn.loftus@kirklees.gov.uk | |

| | | | |
|---|----------------------|--|------------|
| relating to the provision of services to children, young people and families in Kirklees. | | | |
| <p>Regionalisation of Adoption Services</p> <p>The report is to provide information to Cabinet about the proposals for adoption reform which is contained within the Government's Education</p> | Cabinet 26 July 2016 | Lorraine Wood lorraine.wood@kirklees.gov.uk | |
| <p>Request for approval to engage and consult on the proposals for the future service offer for the Young People's Activity Team (YPAT) in Kirklees.</p> <p>Approval is sought to commence a comprehensive formal consultation and engagement exercise with current users of YPAT, along with parents and carers, affected staff and key stakeholders.</p> | Cabinet 26 July 2016 | Michelle Cross michelle.cross@kirklees.gov.uk | |
| ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH | | | |
| STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES | | | |
| ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS) | | | |
| <p>103 New Street, Huddersfield</p> <p>The report will consider and outline proposals for the future of 103 New Street, Huddersfield</p> | Cabinet 26 July 2016 | Paul Kemp paul.kemp@kirklees.gov.uk | April 2015 |
| Delegation of Authority for Disposal of Surplus | Assistant Director, | | April |

| | | | |
|---|--|---|-------------------|
| <p>Land and Property</p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p> | <p>Physical Resources and Procurement 26 July 2016</p> | | <p>2015</p> |
| <p>Disposal of Land at Kilner Bank</p> <p>To consider disposal of Council land to facilitate development at the John Smith's Stadium</p> | <p>Assistant Director, Physical Resources and Procurement 26 July 2016</p> | | <p>April 2015</p> |
| <p>Financial Outturn Report for 2015-16; to include the Revenue, Capital & Housing Revenue Account Outturn Position & Annual Report on Treasury Management</p> <p>To consider & note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position.</p> | <p>Cabinet 26 July 2016</p> | <p>Valentina Abe councillor.support@kirklees.gov.uk</p> | <p>April 2016</p> |
| <p>Future of Museums and Galleries – Vision and Buildings</p> <p>The report will request that Cabinet approves the future vision for Museums and Galleries which includes the reduction of sites from 6 to 3. It requests permission to seek expressions of interest in the sites from which the Museums and Galleries service will withdraw.</p> | <p>Cabinet 26 July 2016</p> | <p>Adele Poppleton adele.poppleton@kirklees.gov.uk</p> | <p>April 2016</p> |

| | | | |
|---|----------------------|--|---------------|
| | | | |
| <p>The Asset Transfer of the Chestnut Centre, Deighton</p> <p>The Chestnut Centre (2005), is a Council owned resource centre, developed with a range of funding opportunities. The expectation, under the funding agreement, is that the ownership of the building will transfer to Fresh Horizon's within 10 years of completion i.e. by May 2015. The paper deals with the asset transfer with restrictions on use for the community only.</p> | Cabinet 26 July 2016 | Mark Gregory mark.gregory@kirklees.gov.uk | April 2015 |
| <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith Stadium site Huddersfield.</p> <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smiths's Stadium site Huddersfield.</p> | Cabinet 26 July 2016 | Paul Kemp paul.kemp@kirklees.gov.uk | November 2015 |
| <p>Transfer of Land and Buildings to the Schools that are Part of the Spenborough Co-operative Trust</p> <p>This report will seek approval for the Council to transfer the land and buildings of Spen Valley Sports College, Cawley Lane Junior, Infant and Nursery School, Fairfield Special School, Leaside Community Primary School, and Littleton Junior, Infant and Nursery School to the Spenborough Co-operative Trust</p> | Cabinet 26 July 2016 | Mark Gregory mark.gregory@kirklees.gov.uk | April 2015 |

| | | | |
|--|---------------------------|--|------------|
| | | | |
| <p>Corporate Financial Monitoring Report – Quarter 1 for 2016/17</p> <p>To consider the first quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p> | Cabinet 23 August 2016 | Eamonn Croston eamonn.croston@kirklees.gov.uk | April 2016 |
| <p>2014/15 to 2018/19 Strategic Investment Plan: Proposals to Allocate Funding from the Strategic Priorities Section of the Capital Plan for New Pupil Places in Huddersfield South West Area</p> <p>To seek a Cabinet decision on proposals to address basic need provision of new pupil places in Primary Schools in the Huddersfield South West Area</p> | Cabinet 20 September 2016 | David Martin david.martin@kirklees.gov.uk | April 2015 |
| <p>Update of the Medium Term Financial Plan 2017-21 & Efficiency Statement</p> <p>To consider the updated Medium Term Financial Plan and approval of the 4 year Efficiency Statement to be submitted to DCLG by 14 October 2016</p> | Cabinet 20 September 2016 | Eamonn Croston eamonn.croston@kirklees.gov.uk | April 2016 |
| <p>Corporate Financial Monitoring Report – Quarter 2 for 2016-17</p> | Cabinet 15 November 2016 | Eamonn Croston eamonn.croston@kirklees.gov.uk | April 2016 |

| | | | |
|---|---------------------------------|--|-------------------|
| <p>To consider the second quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p> | | | |
| <p>Charging and Financial Assessment Policy and Procedure</p> <p>Report as part of annual budget process, 2017/18, the new charging policy and procedures will cover all aspects of the Care Act 2014 (as amended) case law, regulations and national guidelines, separate consultation is to be undertaken, on policy and charging framework.</p> | <p>Cabinet 13 December 2016</p> | <p>Steve Bird steve.bird@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj</p> | |
| <p>Council Taxbase and CTR scheme</p> <p>Report as part of annual budget process, 2017/18, changes to take account of welfare reforms and universal credit changes and a separate consultation is to be undertaken for CTR.</p> | <p>Cabinet 17 January 2017</p> | <p>Steve Bird steve.bird@kirklees.gov.uk</p> | |
| <p>Financial Settlement 2017-18</p> <p>To update on the Financial settlement & advise on the implications in relation to the Medium Term Financial Plan 2017-21 which feed into the Budget Report</p> | <p>Cabinet 17 January 2017</p> | <p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p> | <p>April 2016</p> |

| | | | |
|---|--------------------------|--|------------|
| | | | |
| <p>Rent Setting for Housing Revenue Account properties for 2017-18</p> <p>To consider and approve the rent setting policy for 2017-18 in relation to Housing Revenue Account properties</p> | Cabinet 17 January 2017 | David Baxter david.baxter@kirklees.gov.uk | April 2016 |
| <p>Council Budget Report 2017-21 incorporating Capital, Treasury Management, General Fund Revenue & Housing Revenue Account</p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles</p> | Cabinet 31 January 2017 | Eamonn Croston eamonn.croston@kirklees.gov.uk | April 2016 |
| <p>Corporate Financial Monitoring Report – Quarter 3 for 2016/17</p> <p>To consider the third quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p> | Cabinet 07 February 2017 | Eamonn Croston eamonn.croston@kirklees.gov.uk | April 2016 |
| Financial Outturn Report for 2016-17; to include the | Cabinet 02 May 2017 | Eamonn Croston | April |

| | | | |
|---|--|--------------------------------|------|
| <p>Revenue, Capital & Housing Revenue Account Outturn Position & Annual Report on Treasury Management</p> <p>To consider & note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position</p> | | eamonn.croston@kirklees.gov.uk | 2016 |
|---|--|--------------------------------|------|